

## **MEETING HELD APRIL 15, 2014**

A meeting of the Board of Trustees of the Village of Port Chester, New York, was held on Monday, April 15, 2014, in the Village Hall Conference Room, 222 Grace Church Street, Port Chester, New York, with Mayor Neil Pagano presiding.

It should be noted that Trustee Kenner was absent.

It should be noted that Trustee Ceccarelli arrived at 6:18 p.m.

Also present were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto; Village Treasurer, Leonie Douglas; Christopher Ameigh Administrative Aide to the Village Manager, Village Planner Jessica Youngblood, Regina Hill Court Clerk, Carol Nielsen Director of Senior Programs and Services, Heather Krakowski Recreation Supervisor and Building Inspector and Director of Code Enforcement Peter Miley.

On motion of Trustee Adams, seconded by Trustee Marino, the meeting was declared opened at 6:00 p.m.

### **ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano.

**NOES:** None.

**ABSENT:** Trustee Kenner.

**DATE:** April 15, 2014

### **WORK SESSION**

#### ***Workshop on Starwood/United Hospital***

Mr. Ken Narva Co-Founder and Managing Partner of Street-Works gave a presentation on the proposed Starwood's redevelopment project for the former United Hospital site.

#### ***Workshop on Village of Port Chester Tentative Budget for Fiscal Year 2014-2015***

The Board along with staff discussed the Budget for FY 2014-2015 with the heads of:

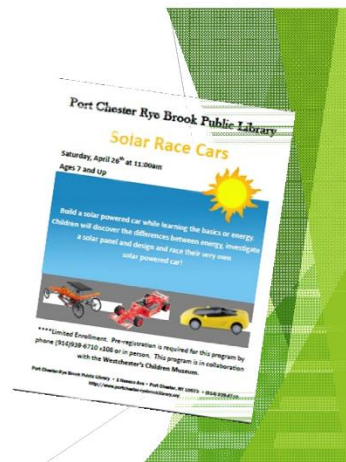
Port Chester-Rye Brook Library Board

# Port Chester-Rye Brook Public Library

Port Chester  
Board of Trustees  
April 15, 2014

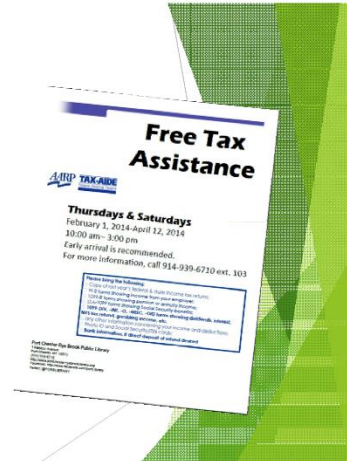
## Library Statistics...

- ▶ Of 38 Library Systems in Westchester, the PC-RB Library ranked...
  - ▶ 6<sup>th</sup> in POPULATION SERVED
  - ▶ 8<sup>th</sup> in Total Library CARD HOLDERS
  - ▶ 17<sup>th</sup> Highest CIRCULATION and Library VISITS
  - ▶ 11<sup>th</sup> in CHILDREN'S BOOK Circulation
  - ▶ 10<sup>th</sup> in the Use of REFERENCE LIBRARIAN HELP
  - ▶ 9<sup>th</sup> in Total HOURS OPEN
  - ▶ 18<sup>th</sup> in Spending on PERSONNEL



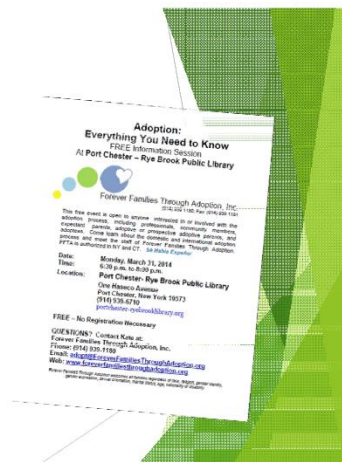
## Our Patrons...

- ▶ Serving the 38,314 Citizens of Port Chester and Rye Brook
  - ▶ 6<sup>th</sup> Largest Westchester Population Served
- ▶ Total Library Visits in 2012 - 179,924
- ▶ Programs for Adults in 2012 - 183
  - ▶ Programs for Adults in 2013 - 375
- ▶ Attendance at Adult Programs in 2012 - 1,819
  - ▶ Attendance at Adult Programs in 2013 - 5,223
    - ▶ 205% Increase



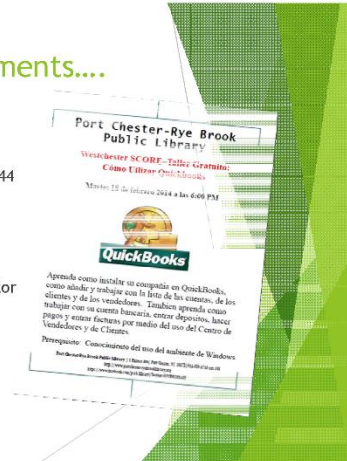
## Library Statistics...

- ▶ Of 38 Library Systems in Westchester, the PC-RB Library ranked...
  - ▶ 22<sup>nd</sup> in LIBRARY MATERIALS
  - ▶ 38<sup>th</sup> in Library Materials PER CAPITA
  - ▶ 20<sup>th</sup> in total CHILDREN'S Books
  - ▶ 36<sup>th</sup> in total ELECTRONIC Materials
  - ▶ 36<sup>th</sup> in Spending PER CAPITA (\$37.66)
  - ▶ 26<sup>th</sup> in Spending on LIBRARY MATERIALS
    - ▶ BOTTOM (38<sup>th</sup>) in Spending on Library Materials PER CAPITA - only 4.5% of Operating Expenses



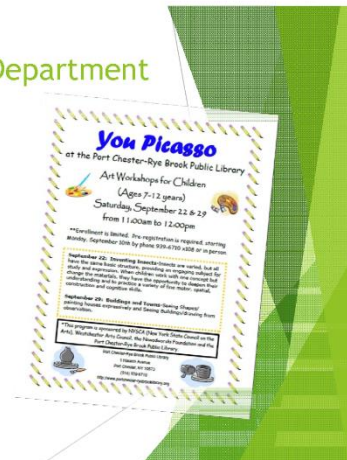
## Rising Costs, Shrinking Investments...

- ▶ Examples: From 2009-10...
  - ▶ Heating Costs...\$15,160 up to \$31,237
  - ▶ Westlynx Computer Service...\$44,525 up to \$63,444
  - ▶ Health Insurance...\$150,160 up to \$183,578
  - ▶ Retirement...\$27,443 up to \$80,852
    - ▶ From Increased Space & Usage
    - ▶ More Service Contracts; Example: New Elevator
- ▶ Income from Investments
  - ▶ Approx. \$3,000 a month
  - ▶ Withdrawals = \$5,183 a month



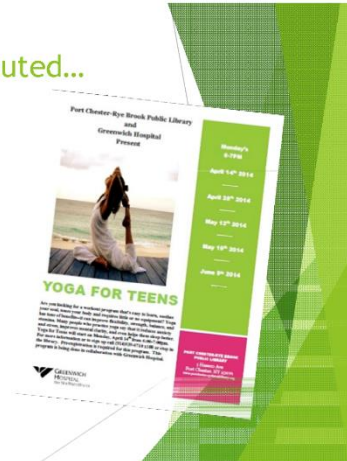
## Library...More than a Village Department

- ▶ Insurance
- ▶ Security
- ▶ Service Contracts
  - ▶ Elevator, Fire Extinguishers, HVAC, Security Cameras, etc.
- ▶ Heating and Cooling
- ▶ Accounting and Payroll
- ▶ Technology
- ▶ Telephone
- ▶ Snow Removal



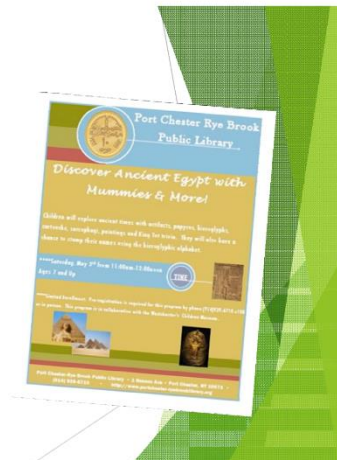
## Changes the Library has Instituted...

- ▶ Contributions to HEALTH COVERAGE
  - ▶ All Employees Contribute to their Health Coverage
- ▶ Cuts to BOARD EXPENSES
  - ▶ Board Members Support their Own Expenses through Dues
- ▶ RENTAL of Library Meeting Rooms
- ▶ Revitalized FRIENDS of the Library and fundraisers
- ▶ Amazon Wish List
- ▶ Westmore News articles about donations to the library



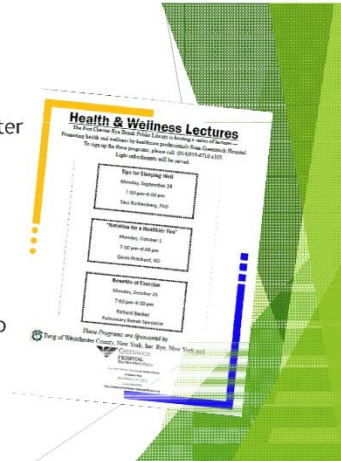
## Cuts We've Been Making...

- ▶ The Library Ranks at the Bottom on Spending on Materials
  - ▶ Materials
    - ▶ Books and other Media, like DVDs
    - ▶ Periodicals
    - ▶ Supplies for Adult & Children's Programs
- ▶ 2009-2010
  - ▶ Spending on Materials...\$123, 761
- ▶ 2012-2013
  - ▶ Spending on Materials...\$61,547



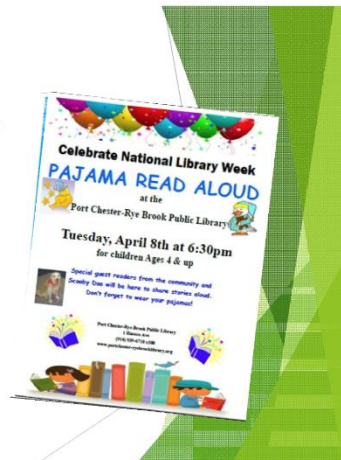
## Our proposed budget...

- ▶ Asks \$941,115 from the Village of Port Chester
  - ▶ 5% increase
  - ▶ However, actually \$44,815
- ▶ Port Chester's Budget Proposal
  - ▶ 0% Increase
  - ▶ All departments flat
    - ▶ Library, though not a department, also flat



## Proposed Deficit Solutions...

- ▶ Deficits Can Be Made Up by Reducing Staff Hours
  - ▶ However...
    - ▶ Fewer Staff Working
    - ▶ Fewer Hours the Library is Open
  - ▶ Required: Cuts to Part-Time (Non-Salaried) Workers
    - ▶ Meaning Evening and/or Saturday Closings



Village Court  
Senior Center  
Recreation  
Building and Code Enforcement  
Clerk's Office

No action was taken at the work session.

***Motion to Add-on an Executive Session***

Mayor Pagano asked for a motion to go into an Executive Session regarding consultation on particular personnel matters.

There being no objections, on motion of TRUSTEE CECCARELLI, seconded by TRUSTEE MARINO, the Board of Trustees to go in to an Executive Session regarding consultation on particular personnel matters.

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano.

**NOES:** None.

**ABSENT:** Trustee Kenner.

**DATE:** April 15, 2014

Also present were Village Manager, Christopher Steers; Village Clerk, Janusz R. Richards; Village Attorney, Anthony Cerreto and Village Treasurer, Leonie Douglas.

No action was taken in executive session.

Mayor Pagano asked for a motion to come out of Executive Session.

There being no objections, on motion of TRUSTEE MARINO, seconded by TRUSTEE ADAMS, the Board of Trustees came out of an executive session at 9:26 p.m.

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano.

**NOES:** None.

**ABSENT:** Trustee Kenner.

**DATE:** April 15, 2014

At 9:27 p.m., on motion of TRUSTEE ADAMS, seconded by TRUSTEE MARINO, the meeting was closed.

**ROLL CALL**

**AYES:** Trustees Adams, Brakewood, Terenzi, Marino, Ceccarelli and Mayor Pagano.

**NOES:** None.

**ABSENT:** Trustee Kenner.

**DATE:** April 15, 2014

Respectfully submitted,

Janusz R. Richards  
Village Clerk